



INSTITUTE OF ADVANCE MANAGEMENT AND RESEARCH

(Approved By AICTE, New Delhi and Affiliated to AKTU, Lucknow)

Date: 29/09/2025

MINUTES OF MEETING

A meeting of Internal Complaint Committee was held on 29 July 2025 at 3:30 PM in Board Room. IAMR.

The Following point were discussed:

1. Review of the roles and responsibilities of the Internal Complaints Committee (ICC).
2. Creating awareness about the Prevention of Sexual Harassment (POSH) Act and ICC procedures.
3. Organizing awareness and sensitization programmes for students and staff.
4. Ensuring confidentiality and timely redressal of complaints.
5. Promoting a safe, respectful, and harassment-free campus environment.

The list of Attendees is as below:

S. No.	Name	Position
1	Mr. Tarun Sethi	Chairperson
2	Ms. Jagriti Ojha	Secretary
3	Mr. Rahul Sharma	Member
4	Mr. Shatrudhan Kumar	Member
5	Mr. Abhishek Tyagi	Student Member
6	Mr. Sanovar Choudhary	Student Member

Deliberations and Decisions Taken

1. Review of ICC Functioning

- The committee reviewed the roles and responsibilities of the Internal Complaints Committee (ICC).
- It was emphasized that the committee should continue to ensure a safe, secure, and inclusive environment for all students and staff.

2. Awareness and Sensitization

- The members discussed the need to create awareness about the Prevention of Sexual Harassment (POSH) Act, 2013, and the complaint redressal mechanism.
- It was decided to organize awareness programmes, workshops, and orientation sessions for students, faculty, and non-teaching staff.

3. Complaint Redressal Mechanism



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- The committee resolved that all complaints should be handled with complete confidentiality, impartiality, and fairness.
- Timely inquiry and disposal of complaints will be ensured in accordance with the institutional policy and applicable regulations.

4. Visibility of ICC

- It was decided to display the names and contact details of ICC members and the complaint procedure on the college notice boards and the official website.

5. Future Action

- The committee resolved to conduct periodic meetings to review its activities and recommend measures for strengthening the complaint redressal mechanism.
- All members reaffirmed their commitment to maintaining a safe, respectful, and harassment-free campus environment.

Ms. Jagriti Ojha
Member Secretary ,

Mr. Tarun Sethi
Chairperson , ICC

CC: TO all members of ICC
Director, IAMR
IQAC Coordinator
Office File.